



CONSTITUTION

OF THE
WEST AUSTRALIAN
SMALLBORE RIFLE ASSOCIATION INC.

1979 EDITION

AS AMENDED 1981, 1983, 1987, 2004
PRINTED 1997, 2004

**Proposed by the Constitution Revision Sub-Committee
appointed by the 1978 Annual General Meeting**

**This constitution was duly endorsed as that
of the
WEST AUSTRALIAN SMALL-BORE RIFLE ASSOCIATION INC
as from the
10th day of November, 1979
by the
1979 Annual General Meeting of Members**

**And in accordance with Section 31 herein
amended by the members at the:**

- i) Special General Meeting on 13th June 1981**
- ii) Annual General Meeting on 7th November 1981**
- iii) Special General Meeting on 7th November 1981**
- iv) Annual General Meeting on 12th November 1983**
- v) Annual General Meeting on 17th November 1987**
Endorsed by a meeting of members on the 17th February 1992
- vi) Annual General Meeting on 28th November 2004**

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CONSTITUTION OF

THE WEST AUSTRALIAN SMALLBORE RIFLE ASSOCIATION INC.

1. NAME

The Association shall be called the West Australian Small-bore Rifle Association Inc. It is hereafter referred to as "the Association" or "W.A.S.R.A" (To maintain clarity the use of the word of feminine gender to all places where the word "he", "him", or "his" appears in the Constitution and By-laws is implied, should by virtue of the person concerned, this be correct.)

2. ESTABLISHMENT

- a) The official date of establishment of the Association shall be recognised as being Tuesday 6th May, 1958 on which date the No.1 WEST AUSTRALIAN SMALL-BORE RIFLE CLUBS UNION was duly formed and constituted.
- b) The WEST AUSTRALIAN SMALL-BORE RIFLE ASSOCIATION was duly constituted to replace the No. 1 WEST AUSTRALIAN SMALL-BORE RIFLE CLUBS UNION in accordance with the Union's rules in force on Tuesday 12th December, 1961
- c) The WEST AUSTRALIAN SMALL-BORE RIFLE ASSOCIATION became incorporated in the State of Western Australia on 20th August, 1962.
- d) Consequent of the formation of the Australian Small-bore Rifle Association in 1962 (subsequently named Australian Smallbore & Air Rifle Association Inc. and then Target Rifle Australia Inc), this Association is affiliated with that body as the smallbore and air rifle association for the State of Western Australia.
- e) The place of business of the Association shall, unless altered by an Annual or Special General Meeting, be situated within the Metropolitan area of Perth.
- f) The Headquarters Range shall be Harrison Range, Swanbourne.

3. OBJECTS

The objects of the Association shall be to promote membership of Smallbore Rifle clubs, to encourage and train rifle shooters, to encourage Interstate and International competition, and to arrange competitions amongst affiliated clubs and members thereof.

4. DEFINITIONS

- a) A WASRA affiliated Club: a club formed in accordance with the
 - i) requirements of local firearms legislation
 - ii) W.A.S.R.A Constitution and By-Laws
 - iii) Target Rifle Australia Inc Rulesand approved by W.A.S.R.A for the purpose of Small-bore Rifle Shooting.
- b) **Small-bore Target Rifle:** is a 0.22in (5.6mm) calibre single shot rimfire rifle and 0.177in (4.5mm) air and/or gas powered rifle.
- d) **Committee:** is the General Committee of the West Australian Smallbore Rifle Association, unless a contrary intention is expressed.
- d) **Ex Officio:** to be automatically included by virtue of an office held but without the power to vote.

5. COMPOSITION, STATUS AND LIABILITY OF AFFILIATED CLUBS

- a) The Association shall consist of all affiliated Smallbore Rifle and Air Rifle Clubs and their members formed in this State in accordance with requirements of the WA Firearms Legislation and approved by W.A.S.R.A.
- b) All Smallbore Rifle and Air Rifle Clubs within the State of Western Australia shall be required to affiliate with the Association.
- c) No affiliated Club or League of the Association shall have any right to, or interest in, the property or funds of the Association other than the right to use such property in the exercises of its privileges hereunder.

Likewise, no affiliated Club or League shall be liable for any act or omission on the part of the Association or its members, officers, servants or workmen.

- d) Clubs shall be maintained to provide members with the facilities and opportunity to participate in organised and supervised shooting activity.

6. AFFILIATIONS

- a) The Annual Affiliation Fee payable by each member, Smallbore Rifle or Air Rifle club, shall be determined at each Annual General Meeting or Special General Meeting.

Up to 10% of Annual Fees after deduction of the Target Rifle Australia Inc. affiliation may be appropriated to the State Team fund.

- b) All affiliation and registration fees are due and payable on formation and thereafter on the 1st July of each year, and when submitted shall be accompanied by a list of members.
- c) All new members joining the Association after the 1st January in any year are eligible for half the annual fees.
- d) The Association will affiliate to Target Rifle Australia Inc, and where, in the opinion of the Committee it is desirable to affiliate with any other organization, the Committee will recommend to an Annual or Special General Meeting accordingly, and the members may decide the extent and basis of such affiliation.

7. POWERS

The Association will have the following powers:-

- a) To purchase, take on lease, or exchange, hire, or otherwise acquire and maintain, any real or personal property and any rights and privileges in relation thereto.
- b) To erect and improve, repair, pull down or rebuild buildings and other structures subject to leasing agreements.
- c) To sell, exchange, lease, mortgage, hire, dispose of, turn to account, or otherwise deal with all or part of the real and personal property of the Association.
- d) To borrow or raise or secure the payment of money in such manner as the Association thinks fit, with power to issue debentures, grant mortgages, charges or any other class of security upon or charging all or any of the property, real or personal (both present and future) of the Association and to redeem or pay off any existing or future security.
- e) To invest and deal with the monies of the Association not immediately required for the purposes of the Association in such manner as may, from time to time, be determined.

- f) To co-operate or affiliate with any other Association or organisation having objects wholly, or in part, similar to those of the Association.
- g) To appoint, employ and pay officers and servants, and to dismiss or suspend any officer or servant.
- h) To create By-laws not inconsistent with this Constitution which shall be promulgated at least two months before being declared enforced.
- i) To do all such other things as are incidental or conducive to the attainment of its objectives.

8. MEMBERSHIP

- a) All members of affiliated Clubs must, by the payment of fees annually through only one club, be affiliated to and bound by the Constitution and By-laws of the Association.
- b) The Committee may accept or reject the affiliation of any person.
- c) Membership shall be divided into:-

A. ORDINARY MEMBERS

- 1) All Ordinary Members of the Association shall be required to become members of at least one affiliated club. A member of any smallbore rifle club will only be eligible to hold office of any club, league and/or this Association after attaining 18 years of age.
- 2) A member may join any number of clubs but his right to represent those clubs in competition shall be restricted to the club with whom the member is affiliated to the Association.
- 3) All members must endeavour to participate in their club meetings at least once per quarter.
- 4) A member of any WASRA club who is 21 years of age or older on the 31st December each year shall be a senior member. Any member under 21 years of age on the 31st December each year shall be a junior member

B. AIR RIFLE MEMBERS

- 1) All Air Rifle Members of the Association shall be required to become members of at least one affiliated club. A member of an Air Rifle Club will only be eligible to hold office of any club, league and/or this Association after attaining 18 years of age.
- 2) A member may join any number of clubs but his right to represent those clubs in competition shall be restricted to the club with whom the member is affiliated to the Association.
- 3) All members must endeavour to participate in their club meetings at least once per quarter.
- 4) Air Rifle members may not contest Smallbore competitions other than as Ordinary Members of a smallbore rifle club.

C. ASSOCIATE MEMBERS

Associate Membership may be granted to any person desirous of joining the Association in a non-shooting capacity by the payment of the appropriate affiliation fee.

D. HONORARY MEMBERS

The Committee may grant Honorary Membership to any person or category of persons for any purpose agreed on, for a period not exceeding one year and such grant may be renewed or terminated at the Committee's discretion.

E. LIFE MEMBERS

Any person who renders valuable service to the Association or rifle shooting, may become an Honorary Life Member of the Association upon being recommended for election by the Committee and is duly elected at an Annual or Special General Meeting of the Association.

9. TRANSFER AND RESIGNATION OF MEMBERS

- a) A member may transfer his affiliation to another club, by either the payment of fees through the new club at the time of re-affiliation, or firstly by arrangement between the clubs concerned and then by notification in writing to the Association Secretary. Such transfer shall not be for a period of less than three months.
- b) A member may at any time, by giving notice in writing, resign his membership from the Association, but he shall continue to be liable for the payment of all unpaid fees or other monies owed by him to the Association

10. INFRINGEMENT OF RULES

The General Committee may remove from the roll of members, any member whose conduct on any range or upon any premises occupied by the Association or its affiliated clubs, or elsewhere, is unseemly, objectionable or calculated to bring the Association into disrepute. He shall not remain a member of any smallbore rifle club affiliated with the Association. Such member shall have no claim on the Association for the return in full or part of any subscription or competition fees paid. Such member may have the right-of-appeal as provided for in this constitution. [Paragraph 19(b)]

11. FINANCIAL YEAR

The financial year of the Association shall commence on the 1st day of July each year and end on the 30th day of June the following year.

12. PATRON AND VICE PATRONS

The Association may, at its Annual General Meeting, elect a Patron and such Vice Patrons as it sees fit.

13. TRUSTEES

The General Committee may appoint three (3) trustees or such lesser number as it considers sufficient, and the trustee/s shall hold office until removed by death, resignation, or a resolution duly carried at an Annual or a Special General Meeting called for the purpose.

14. PROPERTY, FUNDS AND PAYMENTS

- a) The income and property of the Association shall be applied solely to the promotion of its objects and (except for prizes for competitions conducted by or for the Association and monies of the State Team Fund), no part thereof shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise by way of pecuniary benefit to members provided that remuneration may be paid in good faith to officers and servants of the Association or other persons in return for services actually rendered to the Association.
- b) The property of the Association other than money and negotiable securities will be vested in a trustee or trustees as the case may be, if such has or have been appointed.

- c) A stocktake of all Association property shall be undertaken for the purpose of audit each year.
- d) All monies received from whatever source shall forthwith be lodged to the credit of the Association in such bank or banks as may be appointed by the General Committee, and no payments shall be made therefrom except under authority of the Committee.
- e) No payment shall be made except by cheque.
- f) A bank account shall be kept in the name of the West Australian Smallbore Rifle Association Inc. Cheques drawn against this account must be signed by any two of the President, Secretary or Treasurer.
- g) A separate account shall be established styled the WASRA STATE TEAM FUND to receive and disperse all monies raised or appropriated for State Team purposes.

15. LEAGUES

A. LEAGUES

- 1) The formation of Leagues. If deemed necessary or expedient the Committee may divide any part of the State into regions. Each region shall be controlled by a League of Delegates from the constituent clubs.
- 2) Function of Leagues. Each League shall be required to establish rules to manage and represent all smallbore rifle clubs within its allotted area, working for the objects of this Association under the control and guidance of the WASRA General Committee.
- 3) Control of Leagues. Each league shall have two delegates who will represent the constituent clubs on the Committee and provide a report of the League's activities at Committee meetings.

B. AIR RIFLE LEAGUE

- 1) An Air Rifle League shall be constituted from Smallbore Rifle Clubs active in air rifle shooting and from Air Rifle Clubs to manage and promote air rifle shooting in WA.
- 2) The General Committee shall exercise supervision of the Air Rifle Leagues operation.
- 3) Each member club shall have two delegates.
- 4) The Air rifle League shall be represented on the Committee by one delegate.

16. OFFICE BEARERS

The Office-bearers of the Association shall be the President, Senior Vice President, Junior Vice President, Secretary, Treasurer, Competitions Organiser, Building Projects Organiser, State Captain, State Coach, Forward Planning Organiser, Public Relation Officer, Editor, Registrar. Office-bearers shall retire annually but may be eligible for re-election.

The Secretary or Treasurer need not be an affiliated member of the Association. Should the Secretary and/or Treasurer not be affiliated members of the Association they will be ex-officio members of all the committees to which they are nominated.

17. ANNUAL GENERAL MEETING OF THE ASSOCIATION

The Annual General Meeting of the Association is open to all members and shall be held during November of each year at such hour and place as the General Committee may determine, one calendar month clear notice thereof having been given in the Association's Newsletter or by post to the Secretary of every affiliated club and league. The order of business to be transacted at such meetings shall be as follows:

- a) Apologies.
- b) Reading and confirmation of Minutes of preceding Annual General Meeting.
- c) Business arising from the Minutes.
- d) Correspondence.
- e) Receiving Annual Reports and Statement of Accounts of preceding year.
- f) Election of President.
- g) Election of Patron, Vice Patron/s, Auditors, Office bearers, and delegates to affiliated bodies and appropriate sub-committee members as determined by the by-laws.
- h) Notices of Motion.
- i) General Business: Motions brought forward without notice and adopted at an Annual General Meeting shall not be considered to be final.

18. GENERAL COMMITTEE MEETINGS OF THE ASSOCIATION

1. The General Committee shall meet on at least 6 occasions each year. The time and date of each meeting shall be fixed by the previous meeting of committee.
2. A General Committee Meeting may be called at any time by the President.
3. A General Committee Meeting may be called at any time by the Secretary on requisition signed by five (5) members of the committee.
4. No meeting of the General Committee shall be deemed to have been regularly convened unless written or printed notice of same has been forwarded in time to reach each members concerned at least forty-eight (48) hours prior to the date fixed for the meeting.

At all meetings of the General Committee, the order of business shall be:

- a) Apologies.
- b) Business arising out of Minutes of Annual or Special General Meeting.
- c) Reading and confirmation of Minutes of previous General Committee Meeting.
- d) Business arising out of Minutes.
- e) Correspondence.
- f) Business arising from Correspondence.
- g) Treasurer's report of financial matters.
- h) Reports.
- i) General Business.
- j) Set time and date for the next Committee Meeting.

19. SPECIAL GENERAL MEETING

- a) A Special General Meeting may be called at any time by the Secretary on a requisition signed by ten (10) members of the Association and will be open to all members. A Special General Meeting date not set within seven (7) days of the receipt by the Secretary of such requisition may be convened by the ten (10) members concerned.
- b) A Special General Meeting of the Association for the right-of-appeal of a dis-affiliated member or dismissed office-bearer/s shall be convened within 28 days of receipt by the Secretary of the written request from the member/s.

20. EXECUTIVE COMMITTEE MEETINGS

If required, an Executive Committee Meeting may be called and held to deal with any urgent business which has arisen requiring the immediate attention of the Association. A report of all business dealt with and resolutions made at such meetings must be submitted to the next General Committee Meeting for endorsement.

21. QUORUMS

The quorum for the General Committee Meeting of the Association shall be five (5) members, and must include at least one member of the Executive Committee.

The quorum for Executive Committee meetings shall be four (4) of the seven (7) Executive members.

The quorum for the Annual General Meeting and Special General Meetings shall be twenty five (25) members eligible to cast a vote.

22. NOTICE OF MOTION

1. Any Notices of Motion to be presented at either an Annual General Meeting or a Special General Meeting shall:
 - a) Be submitted in writing and signed by the proposers and lodged with the Secretary:
 - i) 48 days prior to the Annual General Meeting.
 - ii) at the time of presenting the requisition to call a Special General Meeting.
 - b) Be included under the names of the proposer and seconder in either the issue of the Association Newsletter or printed notice to the Secretary of each affiliated club and league which gives notice of the relevant meeting.
2. Any Notice of Motion to be presented at a General Committee Meeting shall be submitted in writing and signed by the proposer and seconder and lodged with the Secretary prior to the start of the preceding General Committee Meeting.
3. Notices of Motion passed at an Annual General Meeting or Special General Meeting shall, subject to the provisions of the relevant State or Commonwealth Law, be binding on the Association..

23. VOTING

At the Annual General Meeting and a Special General Meeting, all Life and Ordinary members of the Association present, who have attained the age of eighteen (18) years, shall be entitled to vote.

24. RECORD OF ATTENDANCE

A record shall be kept of the attendances at all General, Executive, Special and Annual General Meetings.

25. GENERAL COMMITTEE

A. COMPOSITION

- a) President, office-bearers and all delegates to affiliated bodies.
- b) Two delegates from each smallbore league, one delegate from each club not represented by a league and the Air Rifle League delegate.
- c) Elected Chairman of sub-committees.

B. POWERS

The General Committee shall have the management of the income, funds and other property of the Association and also the entire control and superintendence of all its affairs, and shall do all such acts and deeds as may be necessary to carry out the objects and views of the Association, and may appoint sub-committees of its members.

C. EXTRAORDINARY VACANCIES

If the position of a member of the Executive and/or General Committee is declared vacant, such an Extraordinary Vacancy may be filled by the vote of the General Committee.

26. EXECUTIVE COMMITTEE

The Executive Committee shall consist of the following officers:

President	Treasurer
Senior Vice President	Secretary
Junior Vice President	

Two nominated delegates -Nominated to the Executive by the General Committee

The Editor shall be present at such meetings in an ex-officio capacity. If he is also one of the two nominated delegates, he shall have full voting powers at such meetings.

27. SUB-COMMITTEES

The General Committee may appoint such sub-committees of its members or joint sub-committees consisting partly of its members, and partly of persons and delegates, to such committees to examine and report on any power or business of the General Committee; provided that the General Committee may rescind or alter any act or resolution of any sub-committees or joint sub-committees.

- a) No one (1) member of the Association may act on more than two (2) sub- committees.
- b) No single sub-committee shall have more than two (2) members of any one club.
- c) No sub-committee may incur expenditure without prior approval of the General Committee.

28. RANGE CONTROL

All shooting will be under the direct control of the organisers (association, league or club) and will be conducted in accordance with the shooting Rules and Regulations as defined in the WASRA By-Laws)

All disputes will be dealt with by the organizer and their decision/s will be subject to appeal to the Committee.

Range Standing Orders and all requirements of the Certificate of Safety shall be observed at all times.

29. DUTIES OF OFFICE-BEARERS AND AUDITORS

A. PRESIDENT

The President shall:

- a) preside at all meetings of the Association and ensure that they are conducted in accordance with the Standing Orders of the Association.
- b) ensure that the Association conforms to all requirements of this Constitution and any By-laws that may be enforced from time to time.
- c) be entitled to attend all sub-committee meetings in an ex-officio capacity.

B. VICE PRESIDENTS

There shall be a Senior Vice President and Junior Vice President who shall assume the duties of the President in his absence or at his discretion.

C. SECRETARY

The Secretary shall act as the means of communication between the Committee of the Association and the clubs, leagues and/or third parties. He shall superintend correspondence and attend to urgent matters and formulate a well organised system of filing and preserving correspondence, documents etc, for reference.

He shall if possible, attend all meetings of the Association's General Committee and all meetings of the Executive and other committees where his attendance is required.

He shall be responsible for all books and records of the Association, committed to his care and he shall enter minutes of all meetings and perform such other duties as the President, Executive Committee or General Committee may require.

He shall keep a petty cash account as authorised by the General Committee. The Secretary shall be empowered to receive and bank monies and to issue receipts.

D. TREASURER

The Treasurer shall receive and disburse monies due to and by the Association, and shall pay all monies received by him into the Association's bank account/s within seven days of receipt thereof, and shall make all payments on behalf of the Association by cheque.

He shall keep necessary books, including a cash book and a ledger showing all amounts owing by and to the Association and shall keep a record of the property of the Association and preserve all receipts and vouchers until audited.

He shall submit a list of any claims to every meeting of the General Committee or Executive (as the case may be) and prepare the annual statement of accounts in sufficient time for examination by the auditor/s before the Annual General Meeting.

E. AUDITOR/S

The auditor/s shall check all property, funds, receipts and disbursements, and annual statement of accounts of the Association and shall submit a report thereon.

F. COMPETITION ORGANISER

Co-ordinate competitions on behalf of W.A.S.R.A

G. BUILDING ORGANISER

Co-ordinate building operations on behalf of W.A.S.R.A

H. FORWARD PLANNING ORGANISER

Co-ordinate Forward Planning operations on behalf of W.A.S.R.A

I. REGISTRAR

shall: a) Keep a register of all members
b) Issue membership cards accordingly

J. STATE CAPTAIN

shall be responsible for:

- a) the conduct of all State Team competitions and the observance of all official rules of these competitions.
- b) the keeping of a register of all State Records in accordance with the specifications as determined by W.A.S.R.A, Target Rifle Australia Inc, (TRA) and International Shooting Sports Federation (ISSF) as adopted by WASRA
- c) the conduct of all National Competitions being controlled by WASRA on behalf of Target Rifle Australia Inc.

The State Captain is an ex-officio member of all sub-committees which may be formed to assist in the conduct of any of the foregoing sub-paragraphs.

He is also a State Team Selector.

K. STATE COACH

He shall make every endeavour to bring about efficient coaching within the Association. He shall also be:

- a) a State Team Selector and Chairman of the Coaching Council.
- b) responsible for the co-ordination of all club coaching.

L. EDITOR

The Editor will be responsible for the compilation, printing and distribution of the Association's newsletter, at least quarterly. He shall keep a list of and distribute a newsletter to all members of the Association.

M. PUBLIC RELATIONS OFFICER

Should endeavour to promote the welfare and public image of the sport.

30. SUSPENSION OF STANDING ORDERS

It shall be lawful for a two-thirds majority of members present at any meeting to suspend any standing order herein contained, provided the object of such suspension shall not be the rescinding of any resolution previously adopted by the Association.

31. ALTERATION AND/OR AMENDMENT TO CONSTITUTION

Notice of Motion of amendment, alteration, addition or deletion to the rules, shall be submitted in writing to the Secretary at least three months before being placed before an Annual General Meeting or Special General Meeting called for this purpose.

32. DISPOSITION OF ASSETS

If upon the dissolution or winding up of the Association, there remain, after the satisfaction of all debts and liabilities, any property whatsoever, the same shall not be paid to, or distributed among the members of the Association, but shall be given or transferred to:

- i) some other Association, league, club or institution having objects similar - wholly or in part, to the objects of the Association, and which shall prohibit the distribution of its, or their income or property among its or their members.
- ii) to some charitable object or objects which the Association, league, club, institution, or object shall be determined by the members of the Association, at or before the time of dissolution or winding up.
- iii) or in default thereof or if and insofar as effect cannot be given to such determination, then such payment or distribution shall be determined by a Judge of the Supreme Court.

33. COMMON SEAL

- a) The Committee shall adopt a Common Seal for the Association.
- b) The Common Seal of the Association shall, subject to paragraph (c) of this clause, be kept in the custody of the Secretary of the Association at his office and shall only be affixed to any deed instrument or other document, at a meeting and pursuant to a resolution of the Committee and not otherwise. Any two of the trustees and Secretary shall countersign the affixation of the seal and the Secretary shall keep a record of all documents to which the seal shall be affixed.
- c) The Secretary shall, if directed by the Committee at any time, hand over the Common Seal to any member of the Committee.